



**AN EQUAL OPPORTUNITY EMPLOYER**

**Please Read Carefully**

*You are not required to answer any questions you feel may violate federal, state, or local law or which you feel are not related to the positions for which you are applying.*

**Please write "N/A" to any inapplicable questions rather than leaving them blank.**

Today's Date \_\_\_\_\_ Available Start Date \_\_\_\_\_

Position(s) Applying for: \_\_\_\_\_ Full Time  Part Time  Either

Days/Hours Available to Work S \_\_\_ M \_\_\_ T \_\_\_ W \_\_\_ T \_\_\_ F \_\_\_ S \_\_\_ AM \_\_\_ PM \_\_\_ Various Days/Hours \_\_\_

Rate of Pay Desired \_\_\_\_\_

Are you eligible to receive any and all permits/licenses required by law to perform the position(s) sought? YES  NO

Are you able to perform the essential functions of the job(s) listed in the proposed job description(s)? YES  NO

**GENERAL INFORMATION**

Name \_\_\_\_\_

Last First Middle

Address \_\_\_\_\_

Street Unit #

How long at this address? \_\_\_\_\_

City/State Zip

Primary Telephone \_\_\_\_\_ Alternate Telephone \_\_\_\_\_

How did you learn about Fripp Island Resort? \_\_\_\_\_

Have you ever worked for Fripp Island Resort? YES  NO  From \_\_\_\_\_ To \_\_\_\_\_

Reason for leaving:

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Do you have any relatives employed by Fripp Island Resort?

YES  NO

If YES, list names and positions:

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**EDUCATION, TRAINING AND OTHER SKILLS:**

Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12

If applicable, college level completed: 1 2 3 4 5 6 MAJOR \_\_\_\_\_

Degree(s), License(s) held: \_\_\_\_\_

Name of last school attended: \_\_\_\_\_

Trade schools attended: \_\_\_\_\_

Please list any other job-related training or skills you possess: \_\_\_\_\_

**OTHER INFORMATION:**

Do you have a valid Driver's License? YES  NO

If YES, DL# \_\_\_\_\_ Type \_\_\_\_\_ State of Issue \_\_\_\_\_

Any moving violation in the past 3 years? YES  NO

If YES, please describe: \_\_\_\_\_

Have you ever been convicted of a felony? YES  NO

If YES, please explain: \_\_\_\_\_

*A conviction record will not necessarily disqualify applicant.*

**U.S. MILITARY RECORD:** Are you Active Duty? YES  NO

**MOST RECENT EMPLOYER**

Are you still working there? YES  NO  May we contact this Employer? YES  NO

Company Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_ Job Title \_\_\_\_\_

Salary \_\_\_\_\_ Per \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Hour/Week/Month/Year

**SECOND MOST RECENT EMPLOYER**

May we contact Employer? YES  NO

Company Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_ Job Title \_\_\_\_\_

Salary \_\_\_\_\_ Per \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Hour/Week/Month/Year

**THIRD MOST RECENT EMPLOYER**

May we contact Employer? YES  NO

Company Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_ Job Title \_\_\_\_\_

Salary \_\_\_\_\_ Per \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Hour/Week/Month/Year

If there is a break in employment, explain reason for break \_\_\_\_\_

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**REFERENCES: Include only individuals familiar with work ability.**

\_\_\_\_\_  
Name Address/Telephone Years Known/Relationship

\_\_\_\_\_  
Name Address/Telephone Years Known/Relationship

\_\_\_\_\_  
Name Address/Telephone Years Known/Relationship

May we contact your references? YES  NO

## IMPORTANT INFORMATION TO THE APPLICANT

Federal law prohibits the company from hiring any person unless the person presents documents which establish identity and eligibility to work in the United States. Therefore, Fripp Island Resort, Inc. (the Company) will require that each new hire present such documents as a condition of employment.

The Company is an Equal Opportunity Employer and does not discriminate in hiring on the basis of race, color, religion, gender, national origin, ethnicity, disability, veteran status, age, pregnancy, genetic history or information, or any other characteristic protected by applicable federal, state or local laws.

Any offer of employment from the Company is conditional; the applicant receiving an offer must submit to a drug screening test scheduled by the Company. If the applicant tests positive for illegal use of drugs, or refuses to take the test, the Company may rescind any offer of employment.

### PRE-EMPLOYMENT STATEMENT

I certify that all information supplied in this application and any attached resume is accurate and complete. I understand that Fripp Island Resort, Inc. (the Company) relies upon the accuracy of information contained in this application as well as other data presented throughout the hiring and employment process and that any misrepresentations or material omissions in any of the information or data submitted may result in exclusion from further consideration for employment or, if already hired, immediate termination of employment.

I authorize the company to conduct background checks and obtain credit reports and driving records in accordance with applicable federal, state and local laws and to contact my former employers and references. I authorize any of the persons or organizations referenced in this application to give the Company all information concerning my previous employment and education as well as any other pertinent information and release such persons or organizations from any liability or damage which may result from furnishing such information to the Company.

I acknowledge and agree that employees of the Company are employed on an at-will basis and may be terminated at any time, with or without notice and with or without cause and that employees also have the right to terminate employment at any time, with or without notice and with or without cause.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**This application is current for only 180 days. At the conclusion of this time, if you wish further consideration for employment, it will be necessary to submit a new application.**

**MAILING ADDRESS**  
Fripp Island Resort, Inc.  
2119 Sea Island Parkway  
Harbor Island, SC 29920  
Fax: 843-838-2578  
Human Resources: 843-838-1572  
Email: [hr@frippislandresort.com](mailto:hr@frippislandresort.com)